



# Kodiak Island Borough School District

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## **Request for Quotation (RFQ) KIBSD-FY27-01-CAFETERIA FOOD/PRODUCE, AND SUPPLIES-RFQ May 26, 2026**

The Kodiak Island Borough School District invites qualified suppliers to submit their quotations for the provision of food services for the **National School Lunch Program (NSLP)** and **School Breakfast Program (SBP)** for the school year 2026-2027. The programs must meet the nutritional requirements established by the U.S. Department of Agriculture (USDA) and comply with all federal and state regulations.

The purpose of this RFQ is to procure food products and services for the NSLP and SBP, including but not limited to meal preparation, delivery, and compliance with USDA guidelines. The selected supplier will be expected to provide nutritious, balanced meals that cater to the needs of students, while ensuring quality, safety, and adherence to the USDA's standards.

This Request for Quotation (RFQ) states the instructions for submitting quotations, the procedure and criteria by which a vendor may be selected, and the contractual terms by which KIBSD intends to govern the relationship between it and the selected vendor.

You are invited to submit quotations for any or all the Cafeteria Food and Supplies listed in Attachment # 3.

All quotations must be received at the Kodiak Island Borough School District (KIBSD) Shipping and Receiving Office, 722 Mill Bay Road, Kodiak, Alaska 99615, by 12 p.m. June 18, 2026, to be considered. Quotations will be opened at 1:00 p.m. June 18, 2026, in the KIBSD Finance Department located at 722 Mill Bay Road, Kodiak, Alaska 99615 RM F145.

Vendors should familiarize themselves with the entire packet. Upon receipt of the RFQ, all vendors who intend to submit a response to this RFQ should complete the attachment titled (Acknowledgement of RFQ and Intent to Respond) and return to [purchasing@kibsd.org](mailto:purchasing@kibsd.org).

If you have any questions regarding this RFQ, please contact Ferlene C Fuentes (Purchasing Supervisor).

Please mark your quotations envelope, fax or electronic (email) quotations as follows:

**KIBSD-FY27-01-CAFETERIA FOOD/PRODUCE, AND SUPPLIES RFQ**  
**Kodiak Island Borough School District**  
**722 Mill Bay Rd.**  
**Kodiak, AK 99615**  
**Attention: Purchasing Department**



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## GENERAL TERMS AND CONDITIONS

### A. QUOTATIONS

1. **Quotations must be received by 12 pm June 18, 2026** at the KIBSD Shipping and Receiving Office, 722 Mill Bay Road, Kodiak, Alaska. They will be opened on June 18, 2026 at 1:00 p.m. in the KIBSD Finance Department RM F145.
2. Quotations, if mailed, faxed, or e-mailed must be clearly marked as follows:  
  
**KIBSD-FY27-01-CAFETERIA FOOD/PRODUCE, AND SUPPLIES RFQ**  
**Kodiak Island Borough School District**  
**722 Mill Bay Rd.**  
**Kodiak, AK 99615**  
**Attention: Purchasing Department**
3. Vendors must submit quotations on the enclosed attachments.
4. The KIBSD Shipping and Receiving Office is open for business for 7 a.m. to 3:30 p.m., Monday through Friday. Acceptance of Special Delivery mail is not available Saturday, Sunday, or holidays. The ultimate responsibility for the delivery of the quotation document lies with the vendor. The School District shall make no concession regarding postal service or any other form of conveyance of the quotation document even when timely delivery of the quotation fails through no fault of the vendor. **Late quotations will not be considered and will be returned to the vendor unopened after the award.**

Vendors are encouraged to mail quotations at least five (5) working days prior to the quotation opening.

### B. RECEIPT AND OPENING OF QUOTATIONS

1. Quotations received prior to the advertised hour of opening will be kept securely sealed until the date and time of the opening of quotations. All faxed or electronic quotations will be placed in a sealed envelope until the bid opening.
2. No responsibility will attach to the District or its representatives for the premature opening of, or the failure to open, a quotation not properly addressed and identified in accordance with the instructions contained herein.
3. On the date and at the time of and place fixed for the opening of quotations, the District's representative will open and record all responsive bids. Vendors and other persons properly interested may be present, in person or in representation.



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## C. PRICES/DELIVERY SCHEDULE

1. Please pick one of the following options:  
**OPTION A:** Quotations shall be net, F.O.B. to the KODIAK ISLAND BOROUGH SCHOOL DISTRICT Warehouse, 722 Mill Bay Rd. Kodiak, AK 99615  
  
**OPTION B:** Quotations shall be net, F.O.B. to SPAN ALASKA 3815 W Valley Hwy N Auburn, WA 98001. All shipments must be clearly marked ATTN: KIBSD
2. All quotations must be exclusive of federal, state, and local taxes. An exemption certificate will be furnished when required.
3. All quotations must be firm for ninety (90) days after the quotation opening date.

## D. QUANTITY

The District desires delivery of all items in quantity and unit of issue specified in Attachment #3. Any change in quantity, due to manufacturer's unit pack etc., must be so stated. In the event quantities and/or issue pack are NOT specified, the District will assume that exact quantities as specified in the quotation is being quoted and we will require delivery of the exact quantities specified.

## E. BRAND

Brand names and numbers as specified. Substitutions to brand names and numbers may be submitted on those items not marked "NO SUBS". Substitutions will only be considered if your bid includes complete descriptive literature and/or samples of alternative brand or part number and the substitution is determined to be an approved equal. Failure to include complete descriptive literature of alternative brands offered may result in rejection of the quotation.

## F. MODIFICATION, CORRECTION, OR WITHDRAWAL OF QUOTATIONS

Quotations may be modified, corrected, or withdrawn prior to the closing time and date by written or fax request. Quotations may not be modified or corrected verbally. The vendor bears the same responsibility for the delivery of quotation modifications, corrections, or withdrawals as for the original document. All modifications, corrections, or requests for withdrawals must be clearly marked as such. Any attempt to make additions, deletions, corrections, or withdrawals of the quotation not in compliance with these provisions, may be construed as a lack of "good faith" hereby making cause for the rejection of quotation.



## **G. EVALUATION OF QUOTATIONS**

All quotations will be evaluated based on the following factors:

1. Price
2. Quality of Proposal
3. Proposed Delivery Date
4. Past Vendor Performance
5. Appropriate Sample Products
6. Vendor Support

A local vendor preference of up to 10% may be given to vendors maintaining offices in Kodiak if all other factors are equal.

We reserve the right to select and purchase any or all the quoted items. If prices are based on total quantity only, please indicate.

## **H. CONTRACT DOCUMENTS**

The final agreement shall include:

1. This RFQ, including attachments #1 and #2.

Attachment #1 Vendor Information

Attachment #2 Items and Vendor Quotations

US Department of Agriculture Certification

Buy American Certification

Product Specifications and Nutritional Facts of food items (CN Labels)

2. The Purchase Order awarded to the successful vendor.

## **I. AWARD OF CONTRACT**

1. The resulting contract will be awarded to the responsible vendor submitting the most attractive quotation as determined by the evaluation factors and complying with the requirements of this solicitation, provided the quotation is reasonable and it is in the best interest of the District to accept it. The District however reserves the right to consider all features of the quotation, reject any and all quotations, consider alternatives, and waive any informality or irregularity in quotations received whenever such rejection or waiver is in the District's best interest.
2. The District reserves the right to reject the offer of any vendor who has previously failed to perform properly or complete on time, contracts of a similar nature; to reject the offer



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of a vendor who is not, in the opinion of the district, in a position or qualified to perform the contract; and any or all offers when such rejection is in the best interest of the District.

3. The KIBSD School Board during a regular scheduled meeting, will review the contract documents and make award decisions of the contracts if approved.

## **J. COMPLIANCE WITH LAWS**

The Vendor shall comply with all applicable Federal and State laws, local ordinances, and amendments thereto and all applicable regulations issued there under by the Federal and State governments.

## **K. CONFLICTING TERMS AND CONDITIONS**

Whenever there is an apparent conflict between the General Terms and Conditions and the Specifications, the Specifications shall prevail.

## **L. PAYMENT**

Payment of invoices will be made thirty to forty-five (30 to 45) days after delivery and inspection of merchandise.

## **M. TERMINATION**

If the vendor refuses or fails to deliver supplies within 30 days of their proposed delivery date stated on Attachment #1, the District may, by writing to the vendor, terminate the contract and award those items that have not been delivered to the next lowest responsive vendor.

## **N. SALES**

The items listed in Attachment #2 are for the use of the Kodiak Island Borough School District.





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## KIBSD-FY27-01-CAFETERIA FOOD/PRODUCE, AND SUPPLIES RFQ Attachment #1

### VENDOR INFORMATION

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Contact FAX Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Location (Street Address): \_\_\_\_\_  
\_\_\_\_\_

E-mail address: \_\_\_\_\_

Proposed Delivery Date: \_\_\_\_\_

Option A – F.O.B. Kodiak

Option B – F.O.B. Span Alaska

\_\_ I have reviewed the requirements of this RFQ and intend to respond.

\_\_ I have reviewed the requirements of this RFQ and do not intend to respond but desire to remain on the District's vendor list.

\_\_ I have reviewed the requirements of the RFQ and do not intend to respond, please remove my company's name from your vendor list.

\_\_\_\_\_  
Signature, Title, and Date

**U.S. DEPARTMENT OF AGRICULTURE**

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**Certification Regarding Debarment, Suspension, Ineligibility  
and Voluntary Exclusion - Lower Tier Covered Transactions**

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This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

**(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)**

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

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Organization Name

PR/Award Number or Project Name

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Name(s) and Title(s) of Authorized Representative(s)

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Signature(s)

Date

**Instructions for Certification**

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transaction and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

## **Buy American Provision**

**The Kodiak Island Borough School District** is committed to complying with the Buy American Act (41 U.S.C. 10a-d), which encourages the use of American-made goods in federal procurements. Vendors submitting quotations in response to this RFQ must comply with the following conditions:

### **1. Domestic Products Requirement:**

- All goods or materials provided in response to this RFQ must be **wholly** (or predominantly) manufactured in the United States unless otherwise specified in this RFQ.
- If the goods are not wholly made in the U.S., the vendor must submit a detailed justification explaining why the product cannot meet the "Buy American" requirements. This justification may include details on the country of origin, the percentage of U.S. content, and reasons for the non-compliance.

### **2. Exceptions to the Buy American Requirement:**

- The Buy American Act permits exceptions in certain circumstances, such as:
  - If the cost of American-made goods is unreasonable (e.g., more than 6% higher than foreign products).
  - If the American-made goods are not available in sufficient quantity or quality to meet the needs of the contract.
  - If foreign products are necessary for national security or other government needs.

### **3. Certification:**

- As part of your response, vendors must complete the attached **Buy American Certification** form. By signing the form, the vendor certifies that all products comply with the Buy American requirements or provides valid reasons and documentation for any exceptions.
- If your quotation includes any foreign-made goods, you must clearly identify the specific items and provide details on the country of origin and the percentage of domestic content.

### **4. Documentation:**

- Vendors must submit any necessary documentation, such as **country of origin certificates, manufacturer's certifications, or other relevant documentation** to support compliance with the Buy American Act.

### **5. Penalties for Non-Compliance:**

- Non-compliance with the Buy American provision may result in the rejection of your proposal or contract, and the vendor may be subject to penalties under federal procurement law.

Please include the following statement in your RFQ response:

**Certification of Compliance with the Buy American Act:**

- I certify that all the goods proposed in my response are **manufactured in the United States** and meet the requirements of the Buy American Act, or I have provided details of any exceptions in accordance with federal law.

**OR**

- I certify that some of the proposed goods are **foreign-made**, and I have provided details about the country of origin and justifications for non-compliance with the Buy American Act.

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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QTY	Description	Brand Name	Vendor Item #	Pack-size	Note	Price	VENDOR NOTES
<b>DAIRY</b>							
1200	MILK, WHOLE SHELF STABLE			27/8oz	ANY BRAND CAN NOT HAVE MORE THAN 10G ADDED SUGAR		
20	MILK SOY			8oz	ANY BRAND CAN NOT HAVE MORE THAN 10G ADDED SUGAR		
120	MILK, 1%WHITE SHELF STABLE			27/8oz	ANY BRAND CAN NOT HAVE MORE THAN 10G ADDED SUGAR		
2100	MILK,FF OR 1% STRAWBERRY			27/8oz	ANY BRAND CAN NOT HAVE MORE THAN 10G ADDED SUGAR		
2100	MILK,FF OR 1% CHOCOLATE				ANY BRAND CAN NOT HAVE MORE THAN 10G ADDED SUGAR		
100	CHEESE SLICED	GLENVIEW FARMS	3340510	4/5lbs			
55	SHREDDED LOW FAT CHEDDER						
91	SHELF STABLE YOGURT	BACKPACK YOGURT		48/4oz	MIN ORDER 1 PALLET 91 CASES		
100	LAND O LAKE K12 CHEESE SLICED CHEESE			4/5lbs			
100	CHEESE STICK MOZ FAT FREE						
<b>BREAKFAST ITEMS</b>							
60	CHURROS APPLES AND CHERRY	TIO PEPE		100/1.9oz			
90	OATMEAL, MAPLE BROWN SUGAR QUAKER	QUAKER OATS		24/1.69			
90	OATMEAL,APPLE CINNAMON	QUAKER OATS		24/1			
90	CINNAMON TOAST CRUNCH MUFFIN	GENERAL MILLS	100-18000-13564-2	40/3.1 oz			
90	TRIX MUFFIN	GENERAL MILLS	100-18000-13562-9	40/3.1 oz			
90	MINI WAFFLES	PILLSBURY	100-18000-32265-4	72/2.47			
90	COCO PUFFS BAR	GENERAL MILLS	100-16000-45577-8	96/1.42oz			
90	NATURE VALLY CRISP CHOC CHIP						
90	FRUDEL APPLE AND CHERRY	PILLSBURY	100-18000-27851-7	72/2.296oz			
90	MINI BAGEL CINNAMON CREAMY CHEESE	PILLSBURY	100-18000-38413-3	72/2.43oz			
90	FILLED CRESCENT	GENERAL MILLS	100-16000-14886-1	60/2oz			
90	25% LESS SUGAR COCO PUFFS	GENERAL MILLS	100-16000-18448-7	60/2oz			
90	HONEY CERRIOS GLUTEN FREE	GENERAL MILLS	100-16000-22489-3	60/2oz			
90	25% LESS LUCKEY CHARMS GLUTEN FREE	GENERAL MILLS	100-16000-23565-3	60/2oz			
90	FROSTED CORN FLACKS	GENERAL MILLS	100-16000-16854-8				
90	CINNAMON TST CRUNCH BAR	GENERAL MILLS	100-16000-45576-1	96/1.42oz			
90	FILLED CRESCENT CHOCOLATE	PILLSBURY	10018000-49979-0	72/2.29			
<b>FRUITS</b>							
140	APPLES 98-125 COUNT VARIES						
140	ORANGES 88-125 VARIES						
140	PEARS VARIES						
100	DOLES WIGGLE FRUIT JELLO		68002/68003				
50	STRAWBERRIES VARIES						
<b>FROZEN FRUIT</b>							
160	BERRIES	DOLE	100-71202-217600-2	2/5lbs			
160	BANANAS	DOLE	100-71202-16118-6	2/5lbs			
160	PINAPPLE	DOLE	100-71202-28317-8	2/5lbs			
100	WHOLEFRUIT FROZEN JUICE CUP						
160	MANGO	DOLE	100-71202-10550-0	2/5lbs			
<b>CONDIMENTS/SIDES</b>							
5	LEMON JUICE						
5	LIME JUICE						
5	BUTTER SINGLE SERVING						
5	MAYO			4/1lb			
20	BOUILLION CHICKEN						
100	CHICKEN BROTH LOW SODIUM						
40	HONEY						
6	GINGER						
6	TACO SEASONING						
6	ONION POWDER						
6	MRS DASH						
6	PEPPER						
6	LEMON AND PEPPER SEASON						
6	GARLIC HERB						
6	MINCED ONIONS						
20	BROWN SUGAR						
50	PACKETS OF RANCE DRESSING						
25	LARGE ITALIAN DRESSING						
25	CEASER SALAD DRESSING						
100	MAPLE SRUP						
100	MAYO PACKETS						
100	MUSTARD PACKETS						
100	SOY SAUCE PACKETS						
100	KETCHUP PACKETS						
150	RANCH DIPPER			60			
150	BBQ DIPPER			60			
20	KETCHUP LOW SODIUM			6/#10			
150	SALSA INDIVIDUAL PACKAGE			60			
30	PARMESAN CHEESE						
100	CHICKEN GRAVY / BROWN GRAVY LOW SODIUM		70131				
<b>MEAT/ENTREES</b>							
25	BUTTER BALL COOK IN BAG TURKEY BREAST RST		43274				
200	MAC&CHEESE LAND O LAKE		7803				
200	PILGRIMS GOLDKIST BREADED DRUMSTICKS 30#						
200	LASAGNA BITE						
80	SPAGHETTI SAUCE LOW SODIUM			6/#10			
200	VEGITARIAN BEANS	BUSH	8056053	6/#10			
250	FRENCH FRIES	INFINITY	5926547	6/5lb			

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100	MASHED POTATOES LOW SODIUM					
250	FRIED RICE	SCHWANS	69074	84/6 oz		
250	FRIED CHICKEN LEGS		31006	34/1.4 oz 2pc per serv		
50	BLACK FOREST HAM		31018	34/1.4 oz 2pc per serv		
50	CHICKEN BREAST SLICE					
250	STUFFED SHELLS TASTY BRAND		803	112/4.62 oz		
40	CANNED SWEET POTATOES		0825wg	6/#10		
250	WG MANICOTTI					
200	CHICKEN AND CHEESE QUESADILLA SCHWANS					
250	CHEESE LASAGNA ROLLTASTY BRAND					
150	BEEF HOTDOGS		41210			
300	TASTY BRAND CHICKEN EGG ROLL		5557			
250	POPCORN CHICKEN					
150	EGG ROLLS COMIDA VIDA					
150	CHICKEN FRIED RICE					
100	WG SPAGHETTI NOODELS					
100	SPAGHETTI SAUCE CAN			6/#10		
175	FAJITA CHICKEN STRIPS GOLD KIST		6216			
150	CHICKEN NUGETS		8435710084	ss		
10	TUNA FISH CAN IN WATER		1250			
120	BEEF HOT DOG LOW SODIUM		2022	24/8oz		
<b>BEVERAGES/DESSERTS</b>						
120	SPARKLING JUICE STRAW KIWI		2039	ss		
120	ACAI BERRY		2008	ss		
120	FRUIT PUNCH			ss		
120	ENVOY FRUIT DRINK SPARKLING			ss		
100 each	FRUIT JUICE ALL FLAVORS			ss		
	BCH0106/MAN0090/STRO298/	FROOT JOOCE				
250	COLD BREW TASTY BRAND		00801wg			
200	PERK COLD BREW COFFEE FLAVORED MILK	TASTY BRAND	68002			
200	PERK COLD BREW COFFEE FLAVORED MILK		68003			
75 each	JJ SNACK BELLY BEARS	JJ SNACK FOODS		200/1oz		
	056070/056070/056072					
200	LEMON COOKIES					
60	POPCORN INDIANA SWEET N SALTY		92002	ss		
200	CC COOKIES OATMEAL COOKIES					
60	POPCORN MILK CHOCOLATE FLAVORED					
40	BROWNIE BAR	JJ SNACK FOODS	40455	96/1.25oz		
<b>BREADS/GRAINS</b>						
250	WG BREAD SLICED SANDWICH					
250	WG HAMB BUNS					
200	WG HOTDOG BUN					
150	WG DINNER ROLLS					
60	EGG NOODLES WG					
45	OYSTER CRACKERS		78373			
150	CROUTONS INDIVIDUAL PACKETS					
<b>NON-FOOD ITEMS</b>						
105	SPORKS					
20	SPOON					
20	NAPKINS					
150	SOUR CREAM			60		
25	HOT SAUCE			60		
10	STRAWES		865683	6		
10	BOWL 16		8244498	10		
10	BOWL 12 OZ					
10	PAPER BAG		1673190	100		
10	SANDWICH BAG			4		
15	4OZ SOUFFLE CUPS			30		
30	PAN LINERS			165.375x24.375		
60	DAWN					
60	BLEACH GERMICIDLE					
30	ALUMIN FOIL			18x500		
30	STRECH WRAP			18x2000		
50	HAIR NETS					
50	5 COMPARTMENT TRAYS			10.25x8.25x1		
5	SQUEEZE BOTTLES 32 OZ					
10	9 OZ CUP					
10	9 OZ LIDS					
50	MEDIUM LATEX FREE GLOVES					
50	LARGE LATEX FREE GLOVES					
20	LONG DISH GLOVES					