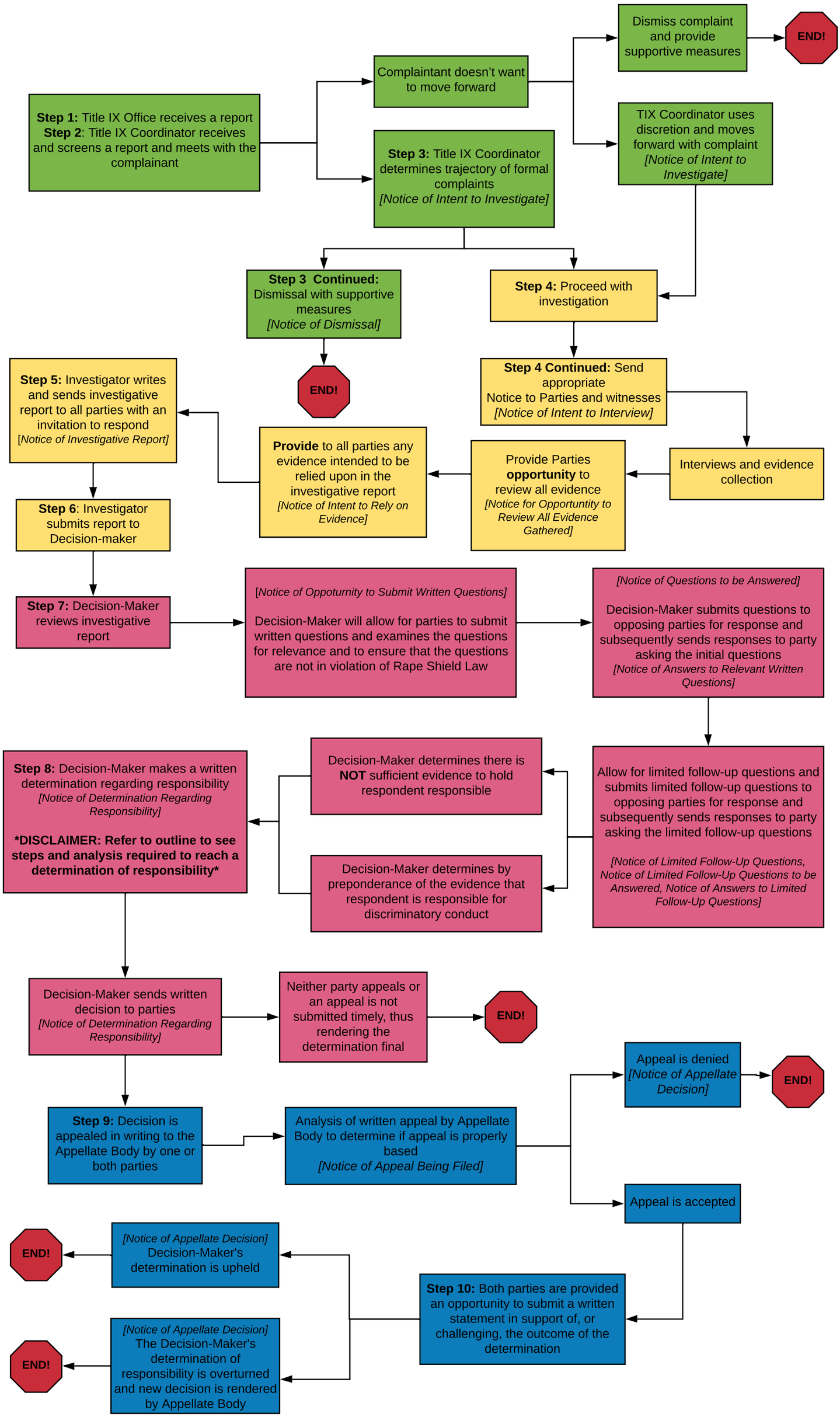
Step 1: Title IX Office receives a report
Step 2: Title IX Coordinator receives and screens a report and meets with the complainant
Complaintant doesn't want to move forward
Dismiss complaint and provide supportive measures
END!
TIX Coordinator uses discretion and moves forward with complaint *[Notice of Intent to Investigate]*
Step 3: Title IX Coordinator determines trajectory of formal complaints *[Notice of Intent to Investigate]*
Step 3 Continued: Dismissal with supportive measures *[Notice of Dismissal]*
END!
Step 4: Proceed with investigation
Step 4 Continued: Send appropriate Notice to Parties and witnesses *[Notice of Intent to Interview]*
Interviews and evidence collection
Provide Parties **opportunity** to review all evidence *[Notice for Opportuntity to Review All Evidence Gathered]*
Provide to all parties any evidence intended to be relied upon in the investigative report *[Notice of Intent to Rely on Evidence]*
Step 5: Investigator writes and sends investigative report to all parties with an invitation to respond *[Notice of Investigative Report]*
Step 6: Investigator submits report to Decision-maker
Step 7: Decision-Maker reviews investigative report
[Notice of Oppoturnity to Submit Written Questions]
Decision-Maker will allow for parties to submit written questions and examines the questions for relevance and to ensure that the questions are not in violation of Rape Shield Law
[Notice of Questions to be Answered]
Decision-Maker submits questions to opposing parties for response and subsequently sends responses to party asking the initial questions *[Notice of Answers to Relevant Written Questions]*
Allow for limited follow-up questions and submits limited follow-up questions to opposing parties for response and subsequently sends responses to party asking the limited follow-up questions
[Notice of Limited Follow-Up Questions, Notice of Limited Follow-Up Questions to be Answered, Notice of Answers to Limited Follow-Up Questions]
Decision-Maker determines there is **NOT** sufficient evidence to hold respondent responsible
Decision-Maker determines by preponderance of the evidence that respondent is responsible for discriminatory conduct
Step 8: Decision-Maker makes a written determination regarding responsibility *[Notice of Determination Regarding Responsibility]*
DISCLAIMER: Refer to outline to see steps and analysis required to reach a determination of responsibility
Decision-Maker sends written decision to parties *[Notice of Determination Regarding Responsibility]*
Neither party appeals or an appeal is not submitted timely, thus rendering the determination final
END!
Step 9: Decision is appealed in writing to the Appellate Body by one or both parties
Analysis of written appeal by Appellate Body to determine if appeal is properly based *[Notice of Appeal Being Filed]*
Appeal is denied *[Notice of Appellate Decision]*
END!
Appeal is accepted
Step 10: Both parties are provided an opportunity to submit a written statement in support of, or challenging, the outcome of the determination
[Notice of Appellate Decision] Decision-Maker's determination is upheld
END!
[Notice of Appellate Decision] The Decision-Maker's determination of responsibility is overturned and new decision is rendered by Appellate Body
END!