



**ONLINE**

**LEARNING**

**TIPS**

**STUDENTS**

**FAMILIES**

**TEACHERS**

	<b>STUDENTS</b>	<b>FAMILIES</b>	<b>TEACHERS</b>
<b>PERSONAL ROUTINE</b> 	Establish a daily routine	Establish a daily routine for your family, designate times for specific tasks	Establish a daily and weekly routine. Do weekly communication, grading, lesson planning. Log communication
<b>ENVIRONMENT</b> 	Identify a comfortable, quiet space to work	Create a designated work space and help learners arrange supplies needed for the day	Provide families and students with a list of supplies and materials needed to complete lessons/assignments
<b>COMMUNICATION</b> 	Communicate directly with your teacher regularly Check online communication regularly Complete assignments with integrity and academic honesty Be prepared, and logged in on time for virtual learning classes	Let the school know the best way to connect with you in a timely manner Communicate questions and needs to your children's teachers right away. Check in with your child about how they are doing Communicate regularly with your child's teacher	Establish communication with families/students at a level to best fit their needs Support families dealing with different experiences and needs Collaborate with colleagues as needed Communicate with your students directly on a regular basis
<b>PERSONAL HEALTH</b> 	Take breaks, play, be active, eat healthy, stay rested	Plan family activities that include physical activity and fun	Eat healthy, be active, and stay well rested
<b>SUPPORT</b> 	Get help from adults at home or through school as needed Check <a href="http://www.kibsd.org">www.kibsd.org</a> and <a href="http://online.kibsd.org">online.kibsd.org</a> for information Support your friends and classmates	Use Alaska Homework Help tutors: <a href="https://lam.alaska.gov/sled/homework">https://lam.alaska.gov/sled/homework</a> Monitor <a href="http://www.kibsd.org">www.kibsd.org</a> and <a href="http://online.kibsd.org">online.kibsd.org</a> for resources and updated information Contact the KIBSD Help Desk at (907) 486-7559 between 4-8 pm	Share educational resources with families Encourage families to check the district website for updates Contact the district help line for technology issues

